

# Special Inspector Letterhead

[Date]

[Owner or Registered Design Professional in Responsible Charge (RDPiRC)]

[Address 1]

[Address 2]

[CSZ]

## Report of Required Special Inspections

Project: [Project Name]  
[Project Address]  
San Antonio, Texas

The appropriate design professionals prepared and submitted a list of required inspections (as required by the International Building Code Section 1704.1 as amended by the City of San Antonio) on the permit set of drawings submitted for a building permit for this project.

City of San Antonio Permit Number [ ]

As your special inspector for the specific required inspections listed below for this project during construction, to the best of my information, knowledge and belief, the listed required inspections and tests for this project have been performed and all discovered discrepancies have been resolved.

Inspections and tests performed, either periodically or continuously, represent all the work for the item inspected.

Respectfully,

[Inspector Firm Name]

[Signature of Inspector]

\_\_\_\_\_  
[Name of Inspector]

Cc: General Contractor

[Special Inspector's Seal]

*(if applicable)*

The following is the list of the required items of construction listed on the permitted construction documents that I inspected:

### Inspections Required

#### Geotechnical / Structural Related Inspections

- |    |                      |                         |
|----|----------------------|-------------------------|
| 1) | Chapter 1704.7       | Soils                   |
| 2) | Chapter 1704.8-9     | Pile / Pier Foundations |
| 3) | Chapter 1704.13      | [ ]                     |
| 4) | [Non Compliant Item] | [ ]                     |

Structural Related Inspections

- |     |                       |                           |
|-----|-----------------------|---------------------------|
| 5)  | Chapter 1704.4        | Concrete Construction     |
| 6)  | Chapter 1704.3        | Structural Steel          |
| 7)  | Chapter 1704.2        | Inspection of Fabricators |
| 8)  | Chapter 1704.5/1708.1 | Masonry Construction      |
| 9)  | Chapter 1704.6        | Structural Wood           |
| 10) | Chapter 1704.13       | [ ]                       |
| 11) | [Non Compliant Item]  | [ ]                       |

Architectural Related Inspections

- |     |                      |  |
|-----|----------------------|--|
| 12) | Chapter 1704.12      | Ext Insulation & Finish Systems (EIFS) |
| 13) | Chapter 1704.11      | Sprayed Fire-Resistive Materials       |
| 14) | Chapter 1704.13      | [ ]                                    |
| 15) | [Non Compliant Item] | [ ]                                    |

Mechanical Related Inspections

- |     |                      |                       |
|-----|----------------------|-----------------------|
| 16) | Chapter 1704.14      | Smoke Control Systems |
| 17) | Chapter 1704.13      | [ ]                   |
| 18) | [Non Compliant Item] | [ ]                   |

\* Blank inspections are special case inspections according to Chapter 1704.13.

\* List includes only the inspections performed by this inspector. Other inspectors for the other required inspections listed on the permitted construction documents will submit other statements.